

# [Employment history essay sample](https://assignbuster.com/employment-history-essay-sample/)

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I am an exceptionally hardworking individual trained to work efficiently in any type of environment. I am able to work under stressful circumstances and remain calm and collective. My team working skills are outstanding as I have had the responsibility of bringing a team together and implementing the meaning of team to other members in my work surroundings. I strive to be the best I can be and achieve all that I can, there is never an end to a learning process and innovation is always the way forward pointing you in the direction of success.

Employment History   
September 12 – Present   
Life Hair   
Senior Stylist   
Cutting, Coloring and Styling   
Training in Aveda products   
Reception duties   
Customer service   
Cashing up   
In salon education   
Domestic duties   
Maintaining targets

Unfortunately this salon will be closing down.

March 12- August 12   
Sean Hanna   
Part time Receptionist   
Customer Service   
Working with Salon Genius   
Banking   
Booking and confirming appointments   
Stock Orders   
Retail Sales   
Other Reception Duties

July 11 – Oct 11   
Reed Specialist Recruitment (internship)   
Intern   
Registrations   
Chasing and sourcing leads   
References   
Taking calls and taking messages   
Working with Lotus Notes   
Searching online applications   
Speculating candidates   
Drops and meetings with clients   
Administration duties   
Sourcing candidates   
Confirming and booking interviews   
Business development calls   
Understanding targets that must be met over each period   
Attending courses on recruitment perm consultancy and the A-Z of the temps desk Formatting CV’s   
August 07 – June 11   
Headmasters Wandsworth   
Hairdresser/Duty Manager/In salon educator

I worked in Headmasters Wandsworth as a Senior Stylist/Duty Manager/In salon educator, I also trained with Headmasters Ham Academy to achieve my qualification. I have gained outstanding customer service skills and have attended several L’Oreal courses to widen my hairdressing knowledge.

Cutting/Coloring/Styling   
In salon education   
Stock orders   
Team meetings   
Personal Focus sessions   
Interviews   
Banking   
Reception duties   
Maintaining personal targets and teams   
Customer Service   
Other management duties

November 06 – July 07   
Dolland&Atchinsons   
Optical Advising Assistant

I worked here as a part time job whilst in school

Testing for Diabetes & Glaucoma   
Client consultations for glasses   
Reception   
Confirming appointments

Reference Below   
Clare Mcgovern   
Headmasters Wandsworth   
100 Southside Shopping Centre   
Wandsworth   
London   
SW18 4TG   
Tel: 02088740300