

# [Graduate property sales position](https://assignbuster.com/graduate-property-sales-position/)

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November 7, 2007   
In Reference to the Graduate Trainee Sales or Letting Negotiator - Graduate Property Sales Position   
To Whom It May Concern (Or Enter Appropriate Party Name or Department):   
I would like to express my interest in an entry-level trainee position with an expanding estate agency. Throughout my job search and research, I have come to respect the professionalism that characterizes the role of a Graduate Trainee in Sales or Lettings Negotiator. I am confident the estate agency's team values and objectives would highly compliment my own strengths and enthusiasm for a career in Graduate Property Sales. I would like to be considered for a Graduate Trainee Sales or Lettings Negotiator, or a similar position that requires refined communication, presentation, and time keeping skills.   
  
Evidence of my leadership and lettings skills are evident in the past work I have done with government agencies, along with my commitment to academics in property. My employment and educational background in property management and letting negotiation, have been excellent preparation for a career with an estate agency in Graduate Property Sales.   
  
Please consider my application for the Graduate Trainee Sales or Lettings Negotiator - Graduate Property Sales. I would appreciate the opportunity to meet with the estate agency and explore the company environment, as well as additional possible job opportunities within the company. I look forward to exchanging ideas with the estate agency concerning a career with the organization and the positive contributions I would offer as a member of the company.   
  
Thank you for your consideration,   
Arezoo Shahsavarani