

Applying for the position of finance manager - resume cv example

[Business](#)



Applying for the Position of Finance Manager

Core Skills and Abilities: Ability to prepare, analyze, scrutinize, and publicize financial reports on a monthly and yearly basis while carrying out effective forecasting and budgeting in the organization. I have gained the ability to carry out successful planning, implementation, maintenance, and management of financial tools and processes, which includes the processes of efficient training and integration of the systems in an organization.

Effective communication skills to build an internal and external relationship in an organization, which has ensured that I developed strong role-play and teamwork in an organization.

Employment History

December 2007- Present

Finance Manager, Zefside Inc.

Responsibilities: Supervising annual and monthly audits; Preparing the budget, monthly, and annual financial reports; Analyze the month-end financial projects and forecasting on the future financial condition; Providing financial support the organization's finance director; Team development through training and implementation of programs that enhance productivity; Managing projects as assigned by the finance director in the organization;

January 2006-December 2007

Corporate Accountant, Heifer International

Responsibilities: Compiled financial data for over 40 branches located across the world including the preparation of financial statements, budgets, profit and loss accounts, budgets, and forecasts. Participated in the consolidation of the organization's monthly and annual financial reports. Produced end-

year results based on internationally accepted accounting standards

Professional Development

2011-Applied Certificate in Taxation

2010-Diploma in Quality Auditing

2007-MYOB Accounting Certification

2006-Hyperion Computer Training Course

2005-Graduate Diploma in Chartered Institute of Management Accountants

Skills

MIS-Enterprise Resource Planning System

Business Planning and Control Systems

Hyperion

Oracle

SAP

Ms. Dos

MYOB