

# Communication styles worksheet

[Sociology](#), [Communication](#)



Communication Styles Worksheet You spent the past few days exploring the resources available to students at University of Phoenix, and you want to share what you learned with a friend who is interested in enrolling. \* Write a 150- to 200-word e-mail to your friend summarizing the resources available to students. \* Hey look what I found out about the University of Phoenix. There is all kind of information available to help you get through your classes. Some of this includes the center for writing excellence and the center for mathematics excellence. There is also the phoenix career service. The center for writing excellence helps you with writing papers and correcting them. The center of mathematics helps your math skills and catching up if you are behind in areas. The phoenix career service has a lot of resources available to you such as helping you with your resumes, cover letters, and interview preparation, They will also help you set up a website so you can promote yourself and your work. There are also eBooks, a whole media library, and also a university library. There is also the Phoenix connect which allows you to talk with other students from around the United States. Take a look and see if you might be interested. \* \* \* \* You asked your facilitator to review your e-mail draft. She liked what you wrote and asked you to write a summary to post in the class forum for the other students to read. Write a 150- to 200-word summary for your class of the resources available to students. Remember to write using an academic tone. The University of Phoenix offers many resources to the new student. Many of these resources include Center for Writing Excellence, Center for Mathematics Excellence and the Phoenix Career Service. The Center for Writing Excellence is designed to help you with such things as writing

papers, correcting papers, grammar errors and plagiarism. The Center for Mathematics is designed to help with such things as catching you up if you are behind in areas of math. The Phoenix Career Services are designed to help you with looking for work and making resumes, cover letters, help you build a website to promote yourself and help with the interview process. The University of Phoenix also offers eBooks, a complete media and university library. Phoenix Connect is available for you to talk to other students around the United States. Take a look at the University of Phoenix website, it might surprise you with everything it offers.