

# Northern

[Education](#), [University](#)



Northern Arizona University College of Social and Behavioral Sciences  
Department of Criminology and Criminal Justice CCJ315: Comparative  
Justice Systems Online Course Dates: December 17th — January 11th,  
2013 Instructor: Dr. Arazan Email: use internal message tool in  
bbLearn (expect a reply within 24 hours Monday — Friday) Office  
Hours: Online or via phone by appointment Required Material  
Comparative Criminal Justice Systems: A Topical Approach (6th Edition)  
Author: Philip Reichel Publisher: Prentice Hall; 6th edition Additional  
materials (readings, videos, etc.) are available in the course BB Learn  
shell. Catalogue Description Compares Asian, African, and European  
cultures with respect to differences in their concepts of justice and  
mechanisms for achieving justice. Prerequisite This course is an  
upper-division elective. Generally, students should have the academic  
level of junior or senior before registering for the course. Required  
prerequisites include: CCJ 101 or International Exchange Student  
Group. Course Description This course is a thematic approach to  
comparative systems of justice within selected countries. Themes  
include, though are not limited to, courts, corrections and punishment,  
policing, vulnerable populations, and drugs. Students will gain: - an  
awareness of comparative systems of justice. - an understanding of  
the various methods of comparing criminologies. - an awareness and  
appreciation of a range of comparative issues. - the ability to analyze  
and articulate the context, content, and meaning of particular  
comparative issues. - effective written communication skills through the  
preparation of researched comparative projects. Methods of Instruction

The course will be taught through readings, videos, web links, application assignments, and exams.

**1 Evaluation and Weights** You will be evaluated based on your performance in the below areas. Unless otherwise noted, all work is to be completed individually.

**Journal Posts: Individual Work** (video and supplemental article summaries via journal tool) (60 pts): There are 12 supplemental videos and articles, three per module (12 journal entries at 5 pts each = 60 pts)

**Discussion Questions** (20 pts): Group responses There are four discussion topics, one per module (4 discussion posts at 5 pts each = 20 pts)

**Reading Quizzes** (100 points): Individual Work In order to encourage students to engage in the course material there will be ten reading quizzes. Quizzes will be worth ten points each. These reading quizzes will consist of true/false and multiple-choice and cover the material from the textbook. Course material (books, articles, notes, etc.) can be used when answering the quiz. Make-up quizzes are not allowed so please stay on top of all module due dates. These are to be completed individually. (10 reading comprehension quizzes = 100 pts)

**Web Project** (50 points): Individual Work Throughout your textbook there are highlighted areas entitled "Web Project." You must complete five of these and submit a compilation of your completed projects by the due date (refer to the course due dates). There is a separate document outlining this assignment in the Introductory Material folder.

**Late work:** All assignments (video and article summaries, discussion posts, web project journal, and chapter quizzes) need to be completed and submitted by the scheduled due date and time. Late assignments, quizzes,

etc., are not counted without proper documentation. Incompletes and late withdrawals will only be approved in extreme circumstances and in accordance with University policy. Proper documentation will be required. Please consult the student handbook for an explanation of these policies.

Grading Scale A = 207 -" 230 B = 184 -" 206 C = 161 -" 183 D = 138 -" 160 F = Below 138

**Cheating and Plagiarism** Cheating and plagiarism are prohibited and considered serious acts of misconduct. Please cite all sources and give credit to those from whom you borrow ideas, statements and approaches. You must cite the original author if the idea, concept or approach is not original to you. This includes not only when you use the same words as the source but also when you paraphrase from that source. If direct words are used in your work, you must place quotation marks around those words to indicate that you have taken them from another text and provide a citation. Cutting and pasting from websites is considered plagiarism.

Please 2 review the Student Code of Conduct and the University's Safe Working and Learning Environment Policy for an explanation of appropriate and expected behavior. Any violations of these or other relevant NAU policies will result in disciplinary action such as receiving zero (0) points for the assignment or failing the course.

**Administrative Withdraw** If you have not completed the prerequisites for a course as stated in the academic catalog, or if you are absent from class during the first week, you may be administratively dropped from the course before the twenty-"first day of the term. Do not rely on your instructor to drop you from courses that you want to drop.

You are responsible for changing your own course schedule.

Important Dates for This Course All due dates are by 11:59 pm MST on the date indicated below: The introductory quiz must be completed by Wednesday, December 19th. If all introductory tasks are not successfully completed by the end of day Wednesday you may be administratively dropped from the course to allow other students to register. Module 1: Closes Sunday, December 23rd Reading Quizzes (chapter 1 & 2) Journals (3) Discussion Post Module 2: Closes Monday, December 31st Reading Quizzes (chapters 3, 4 & 5) Journals (3) Discussion Post Module 3: Closes Monday, January 7th Reading Quizzes (chapters 6, 7 and 8) Journals (3) Discussion Post Module 4: Closes Friday, January 11th Reading Quizzes (chapters 9 and 10) Journals (3) Discussion Post Web Project Assignment: Must be submitted no later than Friday, January 4th Course Policies - The blank document phenomenon: Over the past year I have seen a significant increase in students submitting blank documents or the wrong / incomplete document for journals and papers. Perhaps I am merely cynical, but I have come to believe it is an attempt by some students to gain extra time in submitting the required work which is ultimately just an unfair advantage over their classmates who are working hard to stay on top of due dates. As such, blank documents, incomplete assignments, etc., will be graded as submitted. PLEASE review the work that you submit to assure it is the correct document. - Students are expected to purchase the required text. Students are expected to read all the required readings and view the videos according to the timing for

each module. Students should contact me if readings or videos cannot be opened or located. It is not an acceptable excuse for not completing work (or late work) to say "I could not open or find the reading/video." I reserve the right to change the curriculum and dates of readings and chapter quizzes if I deem it necessary. Students will be informed in such a case. Makeup assignments will only be given with written medical excuse. Incomplete grades also require a written medical excuse. Incomplete grades do not apply to students who simply "disappear" for the majority of the semester. Incompletes typically apply to those students who have medical or other university excused-"absences, miss a short period, and who have completed the majority of the work (e. g., family emergency or serious illness mean final paper cannot be completed on time, NOT failed to complete anything after Module 2). Students should alert me in advance (when possible) of any potential difficulties in meeting course requirements. I will work with students who need extra assistance or refer them if necessary. Attendance in this web class consists of logging in nearly daily (perhaps excluding weekends), and participation consists of discussion, reading materials, and replying to classmates' postings. If you cannot log in on almost a daily basis, then I recommend that you drop the course as you will not be able to complete the work. Daily logging-"in also allows you to see updates on the homepage, new postings in discussion area, and important announcements. Cheating and plagiarism are forbidden and I expect honesty in all matters from all students. Please cite all sources and give credit to

others when you use or borrow their ideas. If the idea is not your own, whether using exact words or paraphrasing, then you must cite the original author. If using another's direct words, you must use quotation marks to indicate borrowing. This includes borrowing ideas from within Vista -"-" it is NOT acceptable to cut and paste another's words. It is also not acceptable to work on chapter quizzes or the final exam together. This is independent work. Please review NAU's policy on academic integrity (against dishonesty). Please review the Student Code of Conduct and the University's Safe Working and Learning Environment Policy for an explanation of appropriate and expected behavior. Any violations of these or other relevant NAU policies will result in disciplinary action such as failure of the course. The full handbook for students can be viewed online here. - - - - -

#### NORTHERN ARIZONA UNIVERSITY POLICY STATEMENTS SAFE

ENVIRONMENT POLICY NAU's Safe Working and Learning Environment Policy seeks to prohibit discrimination and promote the safety of all individuals within the university. The goal of this policy is to prevent the occurrence of discrimination on the basis of sex, race, color, age, national origin, religion, sexual orientation, disability, or veteran status and to prevent sexual harassment, sexual assault or retaliation by anyone at this university.<sup>4</sup> You may obtain a copy of this policy from the college dean's office or from the NAU's Affirmative Action website <http://home.nau.edu/diversity/>. If you have concerns about this policy, it is important that you contact the departmental chair, dean's office, the Office of Student Life (928-"523-"5181), or NAU's Office of

Affirmative Action (928-"523-"3312). STUDENTS WITH DISABILITIES If you have a documented disability, you can arrange for accommodations by contacting Disability Resources (DR) at 523-"8773 (voice)or 523-"6906 (TTY), dr@nau.edu (e-"mail)or 928-"523-"8747 (fax). Students needing academic accommodations are required to register with DR and provide required disability related documentation. Although you may request an accommodation at any time, in order for DR to best meet your individual needs, you are urged to register and submit necessary documentation (www.nau.edu/dr) 8 weeks prior to the time you wish to receive accommodations. DR is strongly committed to the needs of student with disabilities and the promotion of Universal Design. Concerns or questions related to the accessibility of programs and facilities at NAU may be brought to the attention of DR or the Office of Affirmative Action and Equal Opportunity (523--"3312).

INSTITUTIONAL REVIEW BOARD Any study involving observation of or interaction with human subjects that originates at NAU—including a course project, report, or research paper—must be reviewed and approved by the Institutional Review Board (IRB) for the protection of human subjects in research and research-"related activities. The IRB meets monthly. Proposals must be submitted for review at least fifteen working days before the monthly meeting. You should consult with your course instructor early in the course to ascertain if your project needs to be reviewed by the IRB and/or to secure information or appropriate forms and procedures for the IRB review. Your instructor and department chair or college dean must



sign the application for approval by the IRB. The IRB categorizes projects into three levels depending on the nature of the project: exempt from further review, expedited review, or full board review. If the IRB certifies that a project is exempt from further review, you need not resubmit the project for continuing IRB review as long as there are no modifications in the exempted procedures. A copy of the IRB Policy and Procedures Manual is available in each department's administrative office and each college dean's office or on their website: <http://www.research.nau.edu/compliance/irb/index.aspx>. If you have questions, contact the IRB Coordinator in the Office of the Vice President for Research at 928-523-8288 or 523-4340.

**ACADEMIC INTEGRITY** The university takes an extremely serious view of violations of academic integrity. As members of the academic community, NAU's administration, faculty, staff and students are dedicated to promoting an atmosphere of honesty and are committed to maintaining the academic integrity essential to the education process. Inherent in this commitment is the belief that academic dishonesty in all forms violates the basic principles of integrity and impedes learning. Students are therefore responsible for conducting themselves in an academically honest manner. Individual students and faculty members are responsible for identifying instances of academic dishonesty. Faculty members then recommend penalties to the department chair or college dean in keeping with the severity of the violation. The complete policy on academic integrity is in Appendix G of NAU's Student Handbook <http://www4.nau.edu>.

edu/stulife/handbookdishonesty. htm. ACADEMIC CONTACT HOUR POLICY

The Arizona Board of Regents Academic Contact Hour Policy (ABOR Handbook, 2-"206, Academic Credit) states: " an hour of work is the equivalent of 50 minutes of class time...at least 15 contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium as well as a minimum of 30 hours of student homework is required for each unit of credit. " The reasonable interpretation of this policy is that for every credit hour, a student should expect, on average, to do a minimum of two additional hours of work per week; e. g., preparation, homework, studying.

SENSITIVE COURSE MATERIALS

If an instructor believes it is appropriate, the syllabus should communicate to students that some course content may be considered sensitive by some students. " University education aims to expand student understanding and awareness. Thus, it necessarily involves engagement with a wide range of information, ideas, and creative representations. In the course of college studies, students can expect to encounter-and critically appraise-materials that may differ from and perhaps challenge familiar understandings, ideas, and beliefs. Students are encouraged to discuss these matters with faculty. " 6