Dear sir, with profound regret i have to



Dear Sir, With profound regret I have to inform you that my father,
(Name) and mother,(Name) who were travelling by
(name of the train) on way back to (place) from
(Place) were killed onin the ill-fated train which met with an
accident near the railway station named The tickets which I took
out from the possession of my deceased father at the site of accident
together with the death certificate issued by the local doctor from accident
site are enclosed. Since the death of my parents is an irreparable loss to me,
I would request you to arrange to give compensation amounting to
(Amount) I am also enclosing a certificate (Date)
issued by the M.
L. A., Sri (Name)certifying that I am the legal heir for getting the
compensation on account of death of my parents in the railway accident.
Your immediate action in the matter will be highly appreciated. Thanking
you, Yours faithfully,(Your Name)