Coursera: learning how to learn (week 3, ppt)



- 3. 1 Understand Why We Procrastinate1. Unhappy feeling with the task
- 2. Funnel attention onto a more pleasant task
- 3. Feel happy3. 2 Habits Have 4 Parts1. The cue
- 2. The routine
- 3. The reward
- 4. The belief ONCOURSERA: LEARNING HOW TO LEARN (WEEK 3, PPT)
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Procrastination: Process vs ProductFocus on process (just do it, 25 mins)

Not concerned about product/result

Enjoy the process3. 4 Anti-Procrastination: Develop Good Zombies (Habits)What launches you into anti-procrastination mode?

- 1. The cue
- Location
- Time
- How you feel
- Reactions
- 2. The routine
- Plan
- 3. The reward
- 4. The belief3. 5 Good Anti-Procrastination Habits Daily Life1. Put items into Daily, Weekly Plans (To-Do Lists)
- 2. Prioritize
- 3. Do important and hard things first in the energetic time period.
- 3. Focus on process (25 mins)
- 4. Have rewards
- 5. Have finish time! 3. 6 Anti-Procrastination Strategy SummingUpSumming

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up procrastination:

- Keep a planner journal
- Commit yourself to certain routines and tasks each day
- Delay rewards until you finish the task
- Watch for procrastination cues
- Gain trust in your new system
- Have backup plans for when you still procrastinate
- Eat your frogs first3. 7 Diving Deeper Into Memory- We are good at visual memory. Associate to-be-remembered things with images.
- Repetition & Feedback, make short-term memories to long-term ones.
- Hand writing, hand drawing
- Use flashcard program like Anki3. 7A Long Term Memory- Spaced repetition for consolidation, reactivation-to-reconsolidation
- Spaced learning, instead of one big-block learning3. 8 Memory Enhance Techniques:

Meaningful Association, Memory Palace- Use initials to form a meaningful word

- Use image to associate a concept
- Use a palace (or home) to hold multiple memory items. 3. 9 Memory Insight SummingUp- Long-term vs Short-Term (Working) memories: ==> spaced repeating
- Visual capacities, use them
- visual ~ abstract association